

CDIFS/T1/2015015

4th August 2015

To : All Office Tenants of CDIFS

Dear Tenants,

Office Security Notice
Tower 1, 2 & 3 – CDIFS

We receive the information shared by Public Security Dept. regarding frequent occurrence of Burglar cases in the surrounding area recently. Security surveillance will be stepped up and we would like to seek your kind co-operation on enhancing office security by following precautionary measures listed as below.

1. Strengthen security management and ensure well operation of anti-theft alarm systems;
2. All doors, windows and cabinets should be properly locked before you leave the office;
3. Please raise safety awareness & alertness and pay attention to your personal belongings such as cellphones, purses and etc. in case there is any suspicious strangers being located;
4. Be cautious of strangers following to the office units;
5. Keep valuables or vital documents in the safe;
6. Install additional security locking devices such as chains or pad locks to all entrance doors;
7. Periodically change the passing codes to your office doors and keep confidential

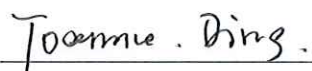
Our security team will enhance the patrol frequency during this period and should you have any queries in this regard, please call our tenant service officer or 24-hour Helpline at 028-69396939.

Thank you for your attention to this matter.

Yours faithfully,

For and on behalf of

Chengdu Harriman Property Management Ltd.



Joanne Ding

Tenant Services Manager