



# Safety Arrangement by Tenant

\*Form 14 <Fire and Welding Work Working Permit> refers.

Office Unit : \_\_\_\_\_

Floor No.: \_\_\_\_\_

	Working Days		
	1	2	3
<input type="checkbox"/> Provision _____ No(s) of _____ type proper and effective fire extinguishers and fire blankets for emergency use. (Above fire extinguishers and fire blanket shall be provided inside the premises by Tenant's contractor.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Provision of adequate ventilation inside the premises	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> No blockage to any emergency safety exit door and corridor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Inflammable materials shall be carefully handled / properly enclosed by fire retardant cabinet onsite	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Inflammable flooring finishes shall be proper enclosed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Opening or hole on wall and floor shall be proper sealed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Certified and functional gas welding cylinder shall be well condition and equipped with tempering gas breaker (Arc welding machine shall be properly earthed)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Assignment of competent person for any fire safety during whole period of fire work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Regular onsite inspection to ensure no residual flame / heat at time of work completion / duty off everyday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Attention:**

1. Immediate use of fire extinguisher to suppress the fire in case of fire / Immediate activate breakglass unit and contact building control room in case of fire being out of control.
2. Display of this permit at prominent place of the premises.
3. Return this permit to security department and report fire work cancellation to Management Company in case of work completion or expiry of permit.
4. Follow and comply with above stated safety measures. Put a tick '✓' to appropriate box during safety check.
5. Applicant shall make sure and inspect all fire safety precaution measures shall be adequate and in good condition during the fire work period.

**Remarks:**

- a. Tenant or Tenant's Contractor shall display this <Fire and Welding Work Working Permit> at prominent and eye catching place of the premises.
- b. Ensure no residual heat and flame inside the premises at time of leaving the premises or work completion.

Signature by Representative of Security and Control Dept. : \_\_\_\_\_

Date: \_\_\_\_\_