

# Form 18 <Agreement to Responsibility of Fitting Out Rule Violation>

Office Unit : \_\_\_\_\_

Floor No.: \_\_\_\_\_

Items	Description of violation at fitting out work	Penalty and responsibility by Tenant's Contractor
1	Any damages to architectural aspects of building.	Immediate to reinstate to original design condition and Management Company will reserve the right to hold the tenant liable to any damage and loss caused.
2	Illegal and unauthorized connection of temporary power cable.	
3	Any damages to public facilities.	
4	Unauthorized construction waste disposal at any loading bay or place of mall or blockage to any drainage and means of escape.	Verbally acknowledgement and immediately improvement; Management Company will reserve the right to quote for removal of debris by others and deduction on any deposit of Contractor or tenant.
5	Unauthorized noise of works.	Verbally acknowledgement and immediately improvement; Management Company will reserve the right to stop the fit-out work immediately and hold tenant liable for any damage and loss incurred.
6	Unauthorized fire works or fire works in compliance to requirement of building.	
7	Illegal and unauthorized bulk storage of inflammable material and inadequate provision of fire extinguisher.	
8	No smoking inside the premises.	
9	No alcohol, violent and naked body.	
10	No unauthorized modification and illegal use of fire services equipment.	
11	No obstruction to fire escape and fire shutter.	
12	No scurry, wandering, noisy in building.	
13	Not wearing work identity card or No acceptance for site check by Management Company.	
14	Toilet at workplace.	
15	Accommodation and gambling onsite.	Verbally acknowledgement and immediately improvement; Management Company will reserve the right to stop the fit-out work immediately and hold tenant liable for any damage and loss incurred.
16	Unauthorized use of passenger lift and guest toilet for fitting out work.	
17	No protection to FS facilities, including sprinkler head, smoke / heat detector and fire announcement.	Stop fit-out work immediately and hold tenant liable for any damage and loss incurred.
18	Inadequate of safety preventive and protective measures.	
19	Unsafe and unauthorized use of electricity for the work.	
20	Trip of main power due to misuse of power by workers.	Immediate resumption of power safety and hold tenant liable for any damage and loss incurred.

Remarks :

Tenant's contractors will not be allowed for any violation work in anywhere of building, Otherwise, the Management Company will hold the tenant and tenant's contractors liable for any legal responsibilities, and any delay of work and loss shall be borne by Tenant and Tenant's Contractor accordingly.

Name of Tenant (Company Chop) : \_\_\_\_\_

Name of Fit-Out Contractor (Company Chop) : \_\_\_\_\_

Authorized representative : \_\_\_\_\_

Authorized representative : \_\_\_\_\_

Date : \_\_\_\_\_

Date : \_\_\_\_\_